



701 St. SE, NW, Suite 314, Washington, DC 20001 | 105 W. Madison St., Suite, 2300 Chicago, IL 60602

(312) 971-6745 
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September 14, 2026

To: Chicago Police Department

Re: Chicago Justice Project Workforce Allocation Study FOIAs — Underlying Data and Records

In accordance with the Illinois Freedom of Information Act, 5 ILCS 140, I request that your office provide copies of the following public records:

FOIA A

All computer-aided dispatch (CAD) data, and any exports, extracts, or derivative datasets thereof, provided to or accessed by Matrix Consulting Group for use in the “Report on the Workforce Allocation Study,” dated March 27, 2026, including but not limited to calls-for-service records for calendar year 2024 broken out by hour, day, month, district, and beat. Provide all data in digital, comma-separated format. Reduce all addresses to the hundred block.

FOIA B

The two sets of caseload data referenced in the Report on page 281 that the Chicago Police Department provided to Matrix Consulting Group, described therein as “caseloads for area investigative units and a spreadsheet that included cases for most of the investigative units,” including any version(s) of this data before and after it was “filtered to remove cases that were duplicates, suspended, or not assigned.” Provide all data in digital, comma-separated format, including any filtering criteria, scripts, or methodology documents used to produce the filtered version. Reduce all addresses to the hundred block.

FOIA C

All overtime data provided to or accessed by Matrix Consulting Group in connection with the Report, including records reflecting overtime category codes (e.g., “04 SPECIAL EVENT,” “WORKED VOLUNTARY R.D.O.”) for calendar year 2024. Provide all data in digital, comma-separated format.

FOIA D

All personnel and assignment data provided to or accessed by Matrix Consulting Group in connection with the Report, including records used to match employee identification numbers against computer-aided dispatch data to determine unit assignment, and any records reflecting leave usage (vacation, sick, injury, military, or other leave categories) used in net-availability calculations. Provide all data in digital, comma-separated format. Reduce all addresses to the hundred block.



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FOIA E

All records reflecting the Chicago Police Department's table of organization, current staffing levels, and filled/vacant position counts by unit, assignment, and rank, as provided to or relied upon by Matrix Consulting Group in connection with the Report.

FOIA F

All comparative survey data and related work papers referenced in the Report as "2022-2023 comparative survey information developed by the project team," including the survey instrument, responses received from other jurisdictions, and any correspondence transmitting this data between Matrix Consulting Group and the Chicago Police Department.

FOIA G

Copies of the interim deliverables referenced in the Report as the "Descriptive Profile" and the "Framework" report, both described as earlier phases of the same Workforce Allocation Study preceding the March 27, 2026 Staffing Analysis.

FOIA H

All financial agreements, contracts, memoranda of understanding, invoices, bills, purchase orders, and non-disclosure agreements associated with work completed by Matrix Consulting Group related to the production of the Report, including any amendments, statements of work, or change orders thereto.

FOIA I

All internal and external emails, with all attachments, related in any way to the Report, including but not limited to emails to or from Matrix Consulting Group concerning its work on or production of the Report. Produce all emails in .eml format.

FOIA J

1. Records sufficient to show Your efforts to locate and produce the records requested in FOIA A–I above. This should include:

- A. Where you searched for responsive Records and Documents.
- B. Who searched for responsive Records and Documents.
- C. Who was requested to produce responsive Records and Documents.
- D. The identity of any Records and Documents that were located but not produced for any reason.

DEFINITIONS



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“Document” and/or “Documents” means any documents or electronically stored information of any kind—including writings, drawings, graphs, charts, photographs, sound recordings, images, spreadsheets, databases, and other data or data compilations—stored in any medium from which information can be obtained either directly or, if necessary, after translation by the responding party into a reasonably usable form.

“You” or “Your” means the Chicago Police Department and all attorneys, employees, officers, directors, bureaus, offices, divisions or subdivisions of same.

“Matrix” means Matrix Consulting Group, its employees, contracted consultants, officers, directors, bureaus, offices, divisions or subdivisions of same.

INSTRUCTIONS

If the agency withholds any document or information pertinent to the requests made herein, please identify the document or information in as much detail as is possible, and detail in specific language why each document or piece of information is being withheld.

If any information requested herein is withheld on the basis of a claim of privilege or other protection as material prepared in anticipation of litigation or trial, then that claim shall be made expressly in a writing that describes the nature of the Documents, Communications, or Things not produced or disclosed in a manner that will enable us to assess the applicability of the privilege or protection. With regard to each claim of privilege or protection, the following information should be provided in the response or the objection:

- (a) the type of Document, e.g., spreadsheet, database export, or memorandum;
- (b) general subject matter of the Document;
- (c) the date of the Document;
- (d) such other information as is sufficient to identify the Document for a subpoena duces tecum, including, where appropriate, the author, addressee, and any other recipient of the Document, and, where not apparent, the relationship of the author, addressee, and any other recipient to each other;
- (e) the nature of the privilege or protection;
- (f) if applicable, the litigation or trial for which the document was created in anticipation.

If any Document identified herein has been lost, discarded, or destroyed, each such Document should be identified as completely as possible, including its date, general nature (e.g., dataset, spreadsheet, memorandum), subject matter, each author or originator, each person indicated as an addressee or copy recipient, and its former custodian(s). In addition, as to each such Document, the following information shall be supplied:



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- (a) date of disposal, loss, or destruction;
- (b) manner of disposal, loss, or destruction;
- (c) reason for disposal or destruction, or any explanation of loss;
- (d) persons authorizing the disposal or destruction;
- (e) persons having knowledge of the disposal, destruction, or loss;
- (f) persons who destroyed, lost, or disposed of the Document or Thing.

I look forward to hearing from you in writing within five working days, as required by the Act, 5 ILCS 140/3. Please direct all questions or responses to this FOIA request to this email address by responding to this email. I can be reached at [your email/contact].

Thanks,

A handwritten signature in black ink, appearing to read "Tracy Siska", with a large, stylized initial "T" and "S".

Tracy Siska
Executive Director