



Government of the District of Columbia
Department of Consumer and Regulatory Affairs

Office of the Director

May 27, 2022

Re: FOIA Request No. 2022-FOIA-05845

VIA ELECTRONIC MAIL

Mr. Tracy Siska
Executive Director
Chicago Justice Project
443 New York Ave. NW
Unit 623
Washington, DC 20001
tsiska@chicagojustice.org

Dear Mr. Siska:

The D.C. Department of Consumer and Regulatory Affairs (DCRA) Office of the Director is in receipt of your request pursuant to the District of Columbia Freedom of Information Act (FOIA). Specifically, you requested:

FOIA A

Please provide copies of all documents submitted by any individual or corporation seeking the commission of any individual as a special police officer under D.C. Municipal Regulations 6A 1100.1 or D.C. Official Code §4-114 for the years 2017-2022.

FOIA B

Please provide copies of the all documents, including but not limited commissions for each special police officer, created or maintained by the DCRA related to the applications submitted under FOIA A of this request.

FOIA C

Please provide a copy of any database in delimited format the DCRA maintains to track special police officers working in District of Columbia.

FOIA D

Please provide copies of all complaints the DCRA has received regarding special police officer conduct and any records created in response, including

but not limited to investigative records, to those complaints for the years 2017-2022.

FOIA E

Please provide all records related to the DCRA revoking the commission of any special police officer appointed under D.C. Municipal Regulations 6A 1100.1 or D.C. Official Code §4-114 during the years 2017-2022.

FOIA F

Please provide records sufficient to show the number of individuals commissioned as special police officers under D.C. Municipal Regulations 6A 1100.1 or D.C. Official Code §4-114 within the District of Columbia for the years 2017-2022.

FOIA G

Please provide records sufficient to show the number of individuals who had their commissions as special police officers renewed or revoked under D.C. Municipal Regulations 6A 1100.1 or D.C. Official Code §4-114 within the District of Columbia suspended for the years 2017-2022.

FOIA H

Please provide all records submitted to the DCRA related to training special police officers under D.C. Municipal Regulations 6A 1100.1 or D.C. Official Code §4-114 are required to undergo.

FOIA I

Please provide copies of the all documents, including but not limited commissions for each special police officer, created or maintained by the DCRA related to the applications submitted under D.C. Municipal Regulations 6A 1103.3 by any individual or corporations seeking authorization to carry a firearm as a special police officer for the years 2017-2022.

FOIA J

Please provide all records submitted to the DCRA related the training special police officers under D.C. Municipal Regulations 6A 1103.3 are required to undergo to gain or maintain their firearm certification.

FOIA K

Records sufficient to show Your efforts to locate and produce the records requested in FOIA A-J above. This should include:

1. Where you searched for responsive Records and Documents.
2. Who searched for responsive Records and Documents.
3. Who was requested to produce responsive Records and Documents.
4. The identify of any Records and Documents that were located but not produced for any reason.

The FOIA does not require agencies to do research, to analyze data, to answer written questions, or to create records to respond to a request. FOIA only requires the agency to make



a reasonable effort to locate already existing records. The FOIA also does not require an agency to provide documents already made publicly available through other means.

The DCRA Occupational and Professional Licensing Administration (OPLA) searched its records and found no documents responsive to your FOIA request. According to OPLA:

- For items A, B, C, F, G, I: Commission records can be obtained through the public facing Occupational and Professional License search. Please see the following link:

<https://govservices.dcradepot.com/oplalicensesearch>

- For item D: DCRA located no responsive records. For complaints, please consult the DC Metropolitan Police Department (MPD). You may submit a FOIA request to the DC MPD FOIA Office via the DC Government Public FOIA Portal. Please see the following link:

<https://foia-dc.gov>

- For item E: DCRA located no responsive records. DCRA does not revoke. MPD decides on commissions (approved/not approved/revoked).
- For item H: DCRA located no responsive records. DCRA does not maintain this information.
- For item J: DCRA located no responsive records. DCRA does not maintain training records.

If you have any questions about this finding, you may directly contact Ms. Cynthia Briggs, Program Manager, OPLA, via email at Cynthia.Briggs@dc.gov.

This determination was made by Erin Roberts, FOIA Officer, upon review of all records maintained by DCRA. If you disagree with this finding, you may file an administrative appeal or seek judicial review.

Appeal Rights

Pursuant to D.C. Code §2-537 and Title 1 of the D.C. Municipal Regulations (DCMR) §412, you may file an administrative appeal or seek judicial review in the District of Columbia Superior Court if you are dissatisfied with a public body's response to your request. Administrative appeals are submitted to the Mayor. If you submitted your FOIA request via the Freedom of Information Act Public Access Website, you may submit the appeal by logging on to your account via FOIAXpress. An appeal may also be submitted by mail or email. The appeal must include a copy of the original request as well as a copy of the public body's written denial letter issued to you, if any. In addition, the appeal must include a written statement of the arguments, circumstances, or reasons in support of the information sought by your request. The appeal letter must include "Freedom of Information Act Appeal" or "FOIA Appeal" in the

subject line of the letter as well as marked on the outside of the envelope. You may direct a written appeal to:

foia.appeals@dc.gov

Or

The Mayor's Office of Legal Counsel
FOIA Appeal
1350 Pennsylvania Ave, N.W.
Suite 407
Washington, D.C. 20004

A copy of all appeal materials must be forwarded to Erin Roberts, D.C. Department of Consumer and Regulatory Affairs, Office of the Director, 1100 4th Street, S.W., 5th Floor, Washington, D.C. 20024.

Please let me know if you have any questions regarding this response.

Sincerely,

Erin J. Roberts

Erin J. Roberts | *FOIA Officer, Office of the Director*
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