



Lori E. Lightfoot
Mayor

Department of Police • City of Chicago
3510 S. Michigan Avenue • Chicago, Illinois 60653

10/16/2020

Tracy Siska
9 W. Washington, Suite 400
Chicago IL 60604

RE: FOIA REQUEST of October 16, 2020, Reference # P610144-101620

Dear Tracy:

The Chicago Police Department is in receipt of your Freedom of Information Act (FOIA) request. On October 16, 2020, the following request was received.

In accordance with the Illinois Freedom of Information Act, 5 ILCS 140, I request that your office provide the following public records: FOIA A In digital comma separated values (CSV) format please provide the payroll for the Chicago Police Department for the 1st day of each month for each year from 2000-2020. At a minimum this should include the following: 1. Employee name 2. Employee job title 3. Annual Salary 4. Star number for sworn officers 5. Unit of assignment 6. If a sworn officer has been detailed to another unit provide that unit information also. 7. If a sworn officer has been detailed to another unit provide the start date of detail 8. If a sworn officer has been detailed to another unit provide the end date of detail 9. Employee gender 10. Employee race 11. Employee age 12. Hire date FOIA B In digital format please provide the Pay Schedule for the Chicago Police Department for the 1st day of each month for each year from 2000-2020. FOIA C In digital format provide the budget for the Chicago Police Department for the years 2000-2020. FOIA D In digital comma separated values (CSV) format please provide the following: 1. Budget Requests for each year from 2000-2020. 2. Budget Recommendation for each year from 2000-2020. FOIA E In digital format please provide documents sufficient to show the following for each of the 13 periods for each year from 2000-

2020. 1. The budgeted number of officers per unit by title code 2. The authorized number of officers per district by unit and by title code 3. The assigned number of officers per district by unit and title code 4. The number of officers detailed out per district by unit and title code 5. The number of officers detailed in per district by unit and title code 6. The actual number of officers per district by unit and title code 7. The number of non-radio assignment personnel per district by unit and title code 8. The number of non-radio assignment personnel authorized per district by unit and title code 9. The number of non-radio assignment personnel budgeted per district by unit and title code 10. The maximum number of total officers required per district by unit and title code 11. The number of probationary officers per district

FOIA F In digital format any analysis for the categories detailed below created or maintained by the Chicago Police Department dating from the years of 2000-2020: 1. Staffing 2. Manpower 3. Resource allocation

FOIA G In digital format provide any analysis of police calls for service data for each of the 13 periods in the years 2000-2020. This should include at a minimum: 1. analyses of total minutes consumed by district 2. analyses of total minutes consumed by unit 3. analyses of response times by district 4. analyses of response times by unit

FOIA H In digital format any analysis of operational costs for the years 2000-2020 by: 1. Bureau 2. Area 3. District 4. Unit 5. Department

FOIA I In digital comma separated values (CSV) format please provide the unit number for each unit within the Chicago Police Department for the years 2000-2020.

DEFINITIONS “Document” and/or “Documents” means any documents or electronically stored information of any kind—including writings, drawings, graphs, charts, photographs, sound recordings, images, and other data or data compilations—stored in any medium from which information can be obtained either directly or, if necessary, after translation by the responding party into a reasonably usable form. “Digital format” means data in a format that can be easily processed by a computer without human intervention while ensuring no semantic meaning is lost.

FOIA requires each public body to promptly respond to a request for public records, either by complying or denying the request, within 5 business days after the public body has received the request. Under the Freedom of Information Act, a public body may extend the time to respond to a FOIA request by up to 5 business days.

Due to the COVID-19 pandemic and the Governor’s issuance of a disaster proclamation, the Chicago Police Department (CPD) is taking preventive measures in attempt to control the spread of the virus. Therefore, the CPD has chosen to allow Department members assigned to the Freedom of Information Act (FOIA) Unit to work remotely and has partially closed its office due to sworn members assigned to administrative duties being deployed to the field for public safety. In addition, as more and more individuals become ill or come into contact with someone infected with COVID-19 and are isolated or quarantined, members of CPD FOIA Unit may be unable to report to work. In such circumstances, CPD may assert exceptions outlined in 5 ILCS 140/3(e), particularly if responding to the request is unduly burdensome in the circumstances, requires review by an unavailable staff member, or requires resources to obtain records located off-site.

Please keep in mind that FOIA allows CPD and the requester to come to a mutually agreeable response period to comply with a FOIA request. Members of the public and media are asked to keep these considerations in mind and are strongly encouraged to work with public bodies to agree on reasonable and appropriate response times in light of the public health concerns we all

face. Given that the length of the pandemic remains unknown and that staffing levels have been reduced, during this statewide emergency declaration, CPD may treat a FOIA request as unduly burdensome, in the event that it is not feasible for CPD to comply with or deny a request for public records within 5 business days after its receipt of the request or the time for response was properly extended under 5 ILCS 140/3(e) because it would unduly burden CPD's operations during the COVID-19 pandemic.

At this time, we are extending the time to respond to your request by an additional 5 business days.

If you have any questions, please contact our office at 312-745-5308 or at the following address:

Chicago Police Department
Attention: Freedom of Information Officer
Office of Legal Affairs, Unit 114
3510 S. Michigan Ave.
Chicago, IL 60653

Sincerely,

Robert Earnshaw
Freedom of Information Officer
Chicago Police Department