



Re: Freedom of Information Act Request #

Dear

On behalf of the Civilian Office of Police Accountability, I am responding to your Freedom of Information Act (“FOIA”) request received on

At this time, I am seeking an extension of five additional working days to respond to the request for one or more of the following reasons identified in 5 ILCS 140/3(e) of FOIA:

- () the requested records are stored in whole or in part at other locations than the office having charge of the requested records;
- () the request requires the collection of a substantial number of specified records;
- () the request is couched in categorical terms and requires an extensive search for the records responsive to it;
- () the requested records have not been located in the course of routine search and additional efforts are being made to locate them;
- () the requested records require examination and evaluation by personnel having the necessary competence and discretion to determine if they are exempt from disclosure under Section 7 of the FOIA or should be revealed only with appropriate deletions;
- () the request for records cannot be complied with by the public body within the time limits prescribed by 5 ILCS 140/3(d) without unduly burdening or interfering with the operations of the public body;
- () there is need for consultation, which shall be conducted with all practicable speed, with another public body or among two or more components of a public body having a substantial interest in the determination or in the subject matter of the request.

Sincerely,

Paralegal II/FOIA Officer
Civilian Office of Police Accountability